

**FILLMORE CENTRAL SCHOOL DISTRICT**  
**PO Box 177, 104 West Main St.**  
**Fillmore, NY 14735**

**BOARD MEETING AGENDA**

***Thursday, December 21, 2017 @ 6:30 PM***  
***Conference Room – C117***

**FUTURE MEETINGS**

January 18, 2018  
February 15, 2018

Board Meeting – 6:30 pm  
Board Meeting – 6:30 pm

Meeting called to order at 6:32 pm by Board President Dean.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS:**

Dr. Marcus Dean, President  
Paul Cronk, Vice President  
Faith Roeske, Board Member  
Sara Hatch, Board Member  
Matt Hopkins, Board Member  
Susan Abbott, District Clerk

**ADMINISTRATION:**

Dr. Ravo Root, Superintendent  
Mike Dodge, High School Principal  
Chelsey Aylor, PreK–4 Principal  
Joseph Butler, Business Manager  
Betsy Hardy, Director of Technology  
Annie Histed, Director of Special Education

**1. PRELIMINARY MATTERS/PUBLIC COMMENT - NONE**

**2. PROGRAMS/PRESENTATIONS**

- 2.1 Mr. Heaney shared an itinerary for the Senior Trip which is scheduled for April 26<sup>th</sup> – 29<sup>th</sup>. The seniors will be traveling to The Great Wolf Lodge in Pennsylvania, Washington, D.C and Baltimore.
- 2.2 Mrs. Chiu, Mrs. Glasner, Mrs. Wagner, Aiden Wagner, Caleb Wagner, Olivia Chiu and Emily Reed gave a presentation on the 7<sup>th</sup> and 8<sup>th</sup> grade trip to the Challenger Center in Allegany. They talked about the different centers that they participated in and the experiments that they did beforehand to get prepared to visit the Challenger Center. They performed

different missions and built rockets. The students really enjoyed this field trip because it was hands-on, involved teamwork and lots of science!

### 3. DISCUSSION/WORK SESSION

#### 3.1 Administrators' Reports:

##### Mr. Dodge, HS Principal

- Mr. Dodge talked about the mock car accident drill that will take place this spring with the help of the local fire departments.
- A group of students visited the nursing home with Mrs. Reding to sing Christmas Carols to residents.
- Mr. Dodge stated that the 10<sup>th</sup> Grade class took a career centered field trip to JCC.
- Mr. Dodged talked about the animal science class going to the Buffalo Zoo for enrichment with Miss Nickerson where they built a model to put in with the polar bears.
- A required unannounced lockdown drill was performed so that the students and staff would know what to do in case of a real emergency.

##### Mrs. Aylor, Elementary Principal

- Mrs. Aylor talked about how the teachers and principal partnered together to return to the traditional 1<sup>st</sup> and 2<sup>nd</sup> grade model
- A 3PK Family Night was held on 12/15/17 with Mrs. Reed. This is also a requirement for the grant. Everyone who attended had a great time.
- Mrs. Aylor talked about the 3PK – 3<sup>rd</sup> grade Christmas Concert was very well attended with standing room only. The students did a great job with support from their teachers and music teachers.
- Grades K-2 had a Santa Shuffle in the small gym on December 20<sup>th</sup> with different activities including dancing and seeing Santa Claus. The students had a great time.
- Mrs. Aylor shared her December Elementary Newsletter.

##### Mrs. Hardy, Director of Technology

- Mrs. Hardy talked about the new FCS Twitter account which is on the homepage of the website.
- Mrs. Hardy talked about the Hour of Coding which gave students across grade levels another opportunity to learn how to do programming.
- School Messenger is nearing completion which will replace Power Announcement soon. Fillmore School uses these software programs to notify parents of school closings, absences and low lunch balances.
- Mrs. Hardy talked about the 1:1 rollout and how well it has been going. We have had only a few broken screens which are under warranty and repaired in a very short period of time.

##### Miss Histed, CSE Chair

- Miss Histed talked about student led IEP's at the High School level when appropriate. She stated that a few students have really taken an active role in their meetings.

- The 12:1:3 class room went on a shopping trip to learn to buy Christmas presents on a budget. Then they had lunch at the Chinese restaurant in Houghton.
- Miss Histed also commented on purchasing a Christmas tree, decorating it and bringing it to a home along with presents for a family who couldn't afford it.

### 3.2 Work Session

- A review of the newly proposed TV/Movie/Software Educational Resource Guideline was discussed with a few changes. Sara Hatch and Faith Roeske volunteered to join the administrative team and listen to feedback from teachers.
- A discuss regarding the NYSSBA email guidance document took place. The document affirmed that the Superintendent and Board of Education are following suggested email guidelines. School email accounts will be set up for all board members.
- The 1<sup>st</sup> reading of the revised Computer Acceptable Use Policy and Internet Safety Policy took place with some wording changes.
- The 1<sup>st</sup> reading of the drafted updates to policy 7550 Dignity for All Students Act was discussed.
- The 1<sup>st</sup> reading of the drafted updates to policy 5670 Records Management took place.
- A discussion regarding the future of our technology program and the need for a future technology teacher was held.
- A discussion regarding the music program and a need for an additional music teacher was held. This topic was tabled until further information could be obtained.

### 3.3 Superintendent's Report: Dr. Root

- Dr. Root and Mrs. Hardy talked about contracting with Apptech. The company creates a school specific app for students, staff and parents to install on their phone. The app allows parents to access personalized school information with ease. Apptech allows parents to set up a school app on their phone that gives them access to information about the school they are interested in. There are different sections in the app such as live feeds, school events and ask a question section.
- Dr. Root handed out a sheet showing the Fillmore School 3-8 NYS ELA and math test score highlights. Several grade level ELA and math scores exceed the state average by double digits!
- Dr. Root talked about his visits to new teachers classrooms. He talked about how he observed the class and then shared feedback in a non-evaluative manner. It is all about learning and growing.
- Dr. Root discussed the Legislative Breakfast that was held at Genesee Valley on December 9<sup>th</sup>. He prepared a SWAY presentation to discuss several concerns shared by various superintendents. There were 70 people in attendance and 7 different speakers.
- Savings from a review of state aid by the Management Advisory Group was discussed. They showed the Fillmore School ways to save more money (around \$88,000) this year as well as future years with billings that have not previously been done.

- Dr. Root stated that NYSED is mandating an educational climate survey for the 2018-19 school year. All schools will be required to conduct a climate survey of students to find out their feedback regarding the school. This aligns with a Board of Education goal to use surveys as a means to hear a greater amount of feedback from others.
- Dr. Root stated that there is potential for Commissioner Elia and the Regents to allow all teachers certified in special education to extend their certification by 2 grade level years in either direction.
- NYS may create a new certification entitled Computer Science 7-12. If this passes the Board of Regents it will take effect in 2022, all previous teachers of coding or other computer science courses will be required to have this certification in 2022, unless they were grandfathered in.
- Dr. Root stated that we are posting the holiday concerts on Office 365 Video with links for parents and students to send to family members.
- Dr. Root talked about the flooring replacement in February. The floor product has failed and while our floors are not bad, they are ever so slightly coming up. He contacted the flooring company a few months ago and brought them back in to inspect each room. They agreed that the product they used has been failing elsewhere as well and the manufacturer is standing by their warranty. Dr. Root and Mr. Butler met with the company on Tuesday, Dec. 19 to select the next floor tile that will be placed in these rooms over the February break.
- Dr. Root shared information related to a potential wind farm in the Centerville area proposed by Invenergy. Dr. Root met with a representative from the company on 12/19 and have been in contact with Craig Clark, IDA Allegany County.
- Dr. Root stated that the Section V Dues Proposal he contribute to serving on the Section V Athletic Committee passed and that this will help out the smaller schools with dues.
- Dr Root stated that the Winter Sports teams are doing well so far this season.

**4. EXECUTIVE SESSION**

4.1 Motion by M. Hopkins, seconded by P. Cronk for the board to enter into Executive Session at 9:52 pm to discuss matters leading to the appointment and possible employment of personnel along with a labor relations matter consistent with purposes specified in the open meeting law.

5 – Aye      0 – Nay      Motion Carried

4.2 Motion by S. Hatch, seconded by F. Roeske for the board to move out of Executive Session at 10:02 pm and regular meeting resumed.

5 – Aye      0 – Nay      Motion Carried

**5. BUSINESS/FINANCE:**

5.1 Business Administrator’s Report

- Mr. Butler discussed the minimum wage rate increase to \$10.40 that will take place at the end of the year by law and the change in pay for some employees as a result.

- Mr. Butler reviewed the Corrective Action Plan for the Independent Audit. There were two findings that needed to be addressed and corrected.

5.2 Motion P. Cronk, second M. Hopkins to accept the Treasurer’s Reports

5 – Aye      0 – Nay      Motion Carried

**6. OTHER ITEMS:** The next regular Board meeting is scheduled for January 18, 2018 at 6:30 pm.

**7. CONSENT VOTE:**

7.1 The Board of Education accepts and approves of:

7.1.1 The Board of Education accepts and approves of the Board Meeting Minutes of November 16, 2017 meeting.

7.1.2 The Board of Education approves the recommendations developed by the CSE/CPSE for special education programs and services from November 17 to December 21, 2017, the BOE hereby approves said recommendations.

7.1.3 Surplus Items

The Superintendent recommends and the Board of Education approves to declare the following equipment surplus and to authorize the district to accept bids for the purchase and eventual disposal of the drums according to the policies established by the Board of Education.

3 - Timpani Drums

7.1.4 The Board of Education moves to add addendum 11.7 to this meeting agenda.

Motion by S. Hatch      Seconded by F. Roeske

5 – Aye      0 – Nay      Motion Carried

**8. OLD BUSINESS - NONE**

**9. NEW BUSINESS**

9.1 Motion M. Hopkins, seconded S. Hatch to approve the Corrective Action Plan in response to the Financial Statement’s recommendations.

5 – Aye      0 – Nay      Motion Carried

9.2 Motion P. Cronk, seconded F. Roeske to approve the following Substitute Pay Rate Resolution:

BE IT RESOLVED, substitute pay rates will be adjusted, effective December 31, 2017, to bring the District into compliance with the State minimum wage:

**SUBSTITUTE PAY RATES 2017-18**

	Current	Proposed
Teacher Substitutes - Non Certified	\$70.00	\$75.00 Day
Teacher Substitutes – Certified	\$80.00	\$90.00 Day

5 – Aye      0 – Nay      Motion Carried

**10. EXECUTIVE SESSION - NONE**

**11. PERSONNEL**

11.1 Motion S. Hatch, seconded F. Roeske to approve the following Substitute Teacher Appointments for 2017-18 school year

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Stephanie Beardsley	High School	None	All	Any
Alana Cross	Bachelor (May 18)	Music	Elem	Music
Than Mehlenbacher	Masters	Agriculture	Any	Any

Individuals listed are fingerprinted and have full clearance for employment.

5 – Aye 0 – Nay      Motion Carried

11.2 Motion M. Hopkins, seconded P. Cronk to approve the following Substitute Non-Instructional Appointment for 2017-2018 school year

NAME	POSITION	EFFECTIVE DATE
Briana Beardsley	Aide/Monitor/Janitor	12-21-17
Stephanie Beardsley	Aid/Monitor	12-21-17

Individual listed is fingerprinted and has full clearance for employment.

5 – Aye      0 – Nay      Motion Carried

11.3 Motion M. Hopkins, seconded S. Hatch to approve the following Coach Appointment for 2017-2018

Volunteer Assistant Modified Basketball Coach	BOYS	Retroactive to 12/1/17	Jon Cole
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5 – Aye      0 – Nay      Motion Carried

- 11.4 Motion S. Hatch, seconded M. Hopkins to approve the permanent appointment of Cassandra Schultz as a cleaner since she has completed her civil service probationary term as of December 2017.

5 – Aye      0 – Nay      Motion Carried

- 11.5 Motion P. Cronk, seconded F. Roeske to approve the following Maternity Leave of Absence - Unpaid

<b>NAME</b>	<b>POSITION</b>	<b>APPROXIMATE DATES</b>
Courtney Gilluly	Monitor	3-20-18 to 5-1-18

5 – Aye      0 – Nay      Motion Carried

- 11.6 Motion S. Hatch, seconded F. Roeske to approve the following Leave of Absences – Unpaid

<b>NAME</b>	<b>POSITION</b>	<b>APPROXIMATE DATES</b>
Magie Smith	Cleaner	Retroactive to 11/20/17-1/2/18 on Mondays and Tuesdays only
Scott McGeorge	Grade 3 Teacher	Retroactive to 12/12 pm only, 12/13, 12/14 and 12/15

5 – Aye      0 – Nay      Motion Carried

- 11.7 Motion F. Roeske, seconded M. Hopkins to approve the following Non-Instructional Appointments

<b>NAME</b>	<b>POSITION</b>	<b>START DATE</b>
Keri Geertman	Teacher Aide	1/8/18

Individuals listed are fingerprinted and have full clearance for employment.

5 – Aye      0 – Nay      Motion Carried

**12. ADJOURNMENT**

- Motion F. Roeske, seconded P. Cronk to adjourn meeting at 10:29 pm.

5 – Aye      0 – Nay      Motion Carried

**13. IMPORTANT DATES/INFORMATION**

- Christmas Recess – December 22<sup>nd</sup> – January 1<sup>st</sup>
- Christmas Recess – District Offices will be closed on 12-22, 12-25, 12-26 and 1-1-18
- Gr. 5-8 Spelling Bee – January 5<sup>th</sup>
- Martin Luther King Day – No School – January 15<sup>th</sup>